

IQAC Meeting – August 29th, 2023

Date	29 th August 2023
Convener	Dr. Sandeep Bhanot, Director and IQAC Chairperson
Time	11AM
Venue	Kalpriksha – Conference Room – SIESCOMS Ground Floor

Agenda:

1. Review of the previous meeting minutes held on 08th April 2023.
2. Preparation for NAAC Cycle 2.
3. Status of Admissions of MMS and MCA 2023.
4. Infrastructure development.
5. Next meeting date and time.

Proceedings:

1. Review of the previous meeting minutes: The Chairperson called the meeting to order and asked for the review of the minutes of the previous IQAC meeting held on 08th April 2023. The minutes and ATR were reviewed, and there were no corrections or objections from the attendees. The minutes were approved unanimously.
2. Preparation for NAAC Cycle 2: NAAC Core team consisting of NAAC coordinator Dr. Vatsala Bosc and Dr. Madhavi Dhole along with the criteria heads discussed and updated the IQAC members about preparation towards NAAC Cycle 2 SSR Submission and related issues. It was found that majority of the paperwork and documentation as needed for accreditation is in place and just need to be arranged and organised as required for IQA and SSR submissions.
3. All the MMS and MCA admissions took place appropriately and the respective classes also started as per timetable and academic calendar.
4. Infrastructure development: The review of the ongoing and proposed infrastructure development projects was discussed. Need for arrangement of more ready to use classes on urgent basis was emphasized.
5. Next meeting date and time: The Chairperson proposed that the next IQAC meeting be scheduled in the month of December. The suggestion was accepted by all attendees, and it was agreed to circulate the meeting agenda in advance.

Adjournment: The Chairperson thanked all attendees for their active participation and contributions. The meeting was duly adjourned as per schedule.

Approved by: Dr. Sandeep Bhanot – Chairperson, IQAC



Sandeep



Action Taken Report

The IQAC Meeting was held on August 29th, 2023, at 11AM and the following actions are initiated towards the same.

1. A series of meetings was conducted for preparation and submission plan of IIQA and SSR.
2. Progress related to readiness of classrooms is assessed and accordingly classrooms allotted to both 1st and 2nd year classes of MMS and MCA Programs.





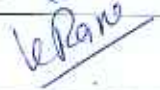
Approved by: Dr. Sandeep Bhanot – Chairperson, IQAC



A handwritten signature in blue ink, appearing to read "Sandeep".



IQAC Meeting – Attendance

Name	Designation	Signatures
Dr. Sandeep Bhanot I/C Director	Chairperson, Internal Quality Assurance Cell	
Dr. K. Venkataramani,	Nominee of the Management, Member, Internal Quality Assurance Cell	LOA
Prof. C. R. Radhakrishnan,	Special Invitee, Member, Internal Quality Assurance Cell	LOA
Mr. Priyamvada Bhumkar	Nominee of Industrialist, Member, Internal Quality Assurance Cell	
Ms. Shruti Sasidharan Nair	Alumni, SIES College of Management Studies	
Mr. R. Chandrasekar	Registrar, SIESCOMS, Member, Internal Quality Assurance Cell	
Dr. Kaustubh Sontakke	Faculty Co-ordinator, SIESCOMS, Internal Quality Assurance Cell	
Dr. Seema Laddha	Faculty, SIESCOMS, Member, Internal Quality Assurance Cell	
Dr. Sharmila Mohapatra	Dean Academics, Member, Internal Quality Assurance Cell, SIESCOMS	
Dr. Shilpa D	Faculty, SIESCOMS, Member, Internal Quality Assurance Cell	
Ms. Kartika Rane	Office Superintendent, SIESCOMS, Member, Internal Quality Assurance Cell	
Ms. Priyanka Lagde	Employer, GEP, Member, Internal Quality Assurance Cell	LOA
Mr. Nitin Shah	Parent Member, Internal Quality Assurance Cell	
Shubham Aher	GS, Student Council, SIESOCOMS	