



## SIES College of Management Studies

### Internal Quality Assurance Cell

#### IQAC Meeting – August 31, 2024

<b>Date</b>	31 <sup>st</sup> August
<b>Convener</b>	Dr. Sandeep Bhanot, I/C Director and IQAC Chairperson
<b>Time</b>	11AM
<b>Venue</b>	Kalpriksha – Conference Room – SIESCOMS Ground Floor

#### Agenda:

1. IQAC Composition - New member in place of outgoing member
2. Discussion about preparedness towards scheduled NAAC visit dated 4th and 5th Sept.
3. Informing members about IQAC programs conducted in this academic year till date.
4. Infrastructure update
5. Informing members about changes in MCA Syllabus
6. Any other matter with the permission of the chair.

#### Proceedings:

- 1) Dr. Sandeep Bhanot, I/C Director SIESCOMS and Convener of IQAC welcomed all the members.
- 2) Dr. Kaustubh Sontakke, IQAC co-ordinator, informed all members about new composition of IQAC as well as introduced all new IQAC members.
- 3) Dr. Madhavi Dhole, member of IQAC and NAAC coordinator informed all that, NAAC Cycle 2 PTV is going to happen on 4<sup>th</sup> and 5<sup>th</sup> September 2024.
- 4) Dr. Madhavi, also updated all the members about the suggestions given by NAAC Cycle 2 MOCK-PTV conducted on 30<sup>th</sup> August 2024.
- 5) Dr. Kaustubh briefed about all the programs/activities conducted by IQAC in the current calendar year till the date of meeting.
- 6) Dr. Sandeep updated all members about on-going infrastructural work and informed that it is going to take few more months.
- 7) Dr. Shilpa Mahalle, IQAC member informed about the change in MCA syllabus and evaluation scheme.

- 8) Mr. Subramaniyan Nilakandan, Nominee of Industrialist, Member IQAC suggested that MCA students should be made aware of the business processes of different domain by conducting workshops of the respective domain.
- 9) Dr. Kaustubh suggested that the value-added courses can be introduced on various domain by internal faculty members too.
- 10) Mr. Subramaniyan also suggested that more focus should be given for filing IPR.
- 11) Dr. A.K. Sengupta Nominee of the Management, Member IQAC suggested that concerned faculty member should make students aware of significance of IPR and the process for filing it.

Adjournment: The Chairperson thanked all attendees for their active participation and contributions. The meeting was duly adjourned as per schedule.

Approved by: Dr. Sandeep Bhanot – Chairperson, IQAC



A handwritten signature in blue ink, appearing to read "Sandeep Bhanot".



# Action Taken Report

As meeting is conducted on 31st August 2024, Saturday, Action taken report is in process.



*[Handwritten signature]*

