

Notice for Internal Quality Assurance Cell Meeting of SIESCOMS

Swati Kulkarni <swatik@sies.edu.in>

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To: Bigyan Verma <bigyanv@sies.edu.in>; Kaustubh Sontakke <kaustubhs@sies.edu.in>; AK Ghosh <ghoshak02@rediffmail.com>; crradha@rediffmail.com <crradha@rediffmail.com>; Manju Phadke <manjup@sies.edu.in>; Chandrasekar Ramanathan <chandrasekarr@sies.edu.in>; Suhas Tambe <suhas@sies.edu.in>; Nishi Kaul <nishik@sies.edu.in>; Seema Laddha <seemal@sies.edu.in>; fristanlobo@gmail.com <fristanlobo@gmail.com>; ProfVenkataramani Krishnamurthy <kvramani20@gmail.com>; Chitra Ramanan <chitrar@sies.edu.in>; Neha Chopade <nehac@sies.edu.in>

**Notice for Internal Quality Assurance Cell Meeting
of
SIES College of Management Studies**

The meeting of **Internal Quality Assurance Cell** is convened on Tuesday, 8th December, 2020 at 11.00am. The agenda items for the meeting are as under:

1. Grant of leave of absence, if any.
2. Confirmation of the minutes of the meeting held on Sept 19, 2019
3. Follow up action on the MoM
4. Updating IQAC members on various activities organised by the institute during pandemic.
5. NBA preparation
6. Discuss various academic activities
7. Updation on Placement activities
8. Discussions on new initiatives during pandemic
9. Any other matter

You are cordially invited to attend the same.

The link of the meeting will be shared with you soon.

Thank you.

Warm Regards,
Dr. Swati Kulkarni.
IQAC Co-ordinator
SIESCOMS and SIESBS

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Attendance for IQAC Meeting held on December 8, 2020

Name of Committee Member	Signature
Dr. Bigyan Verma	
Dr. Venkatramani	
Prof. C.R.Radhakrishnan	
Dr. Manju Phadke	
Mr. A.K. Ghosh	
Dr. Suhas Tambe	
Dr. Swati Kulkarni,	
Dr. Nishi Kaul	
Dr. Kaustubh Sontakke,	
Dr. Seema Laddha,	
Dr. Neha Chopade,	
Mr. R. Chandrasekar,	
Mr. Fristen Lobo,	
Ms. Alcita D'Souza	



Minutes of IQAC 3rd Meeting after NAAC accreditation in Nov 2018

(8/12/2020)

The 3rd meeting of IQAC was held at 11.00 a.m. on 8/12/2020 virtually. The following members were present.

- Dr. Bigyan Verma,
Director, SIESCOMS,
Chairperson, Internal Quality Assurance Cell (IQAC)
- Dr. Manju Phadake
Senior Academician,
Member, Internal Quality Assurance Cell (IQAC)
- Dr. Suhas Tambe
Deputy Director, SIESCOMS
Member, Internal Quality Assurance Cell (IQAC)
- Mr. R. Chandrasekar,
Registrar, SIESCOMS,
Member, Internal Quality Assurance Cell (IQAC).
- Dr. Nishi Kaul,
Dean, Student Affairs, SIESCOMS
Member, Internal Quality Assurance Cell (IQAC).
- Dr. Kaustubh Sontakke,
Chairperson, Centre of Excellence, SIESCOMS
Member, Internal Quality Assurance Cell (IQAC).
- Dr. Seema Laddha,
Faculty, SIESCOMS.
Member, Internal Quality Assurance Cell (IQAC)
- Dr. Swati Kulkarni,
Faculty, SIESCOMS.
Co-ordinator, Internal Quality Assurance Cell (IQAC)
- Mr. Fristen Lobo,
Alumni, SIESCOMS.
- Mr. Sidhant Chadrashkhar,
President, Student Council, SIESCOMS.



Following members had some professional urgency and could not join the meeting.
The leave was granted for following members:

- Dr. Venkatramani
Member of Management,
Member, Internal Quality Assurance Cell (IQAC)
- Prof.C.R. Radhakrishnan
Special Invitee,
Member, Internal Quality Assurance Cell (IQAC)
- Mr. A.K. Ghosh,
Nominee of Industrialist,
Member, Internal Quality Assurance Cell (IQAC)

Dr. Bigyan Verma, Director and Chairperson, IQAC, welcomed the members for the third meeting of IQAC. The following points were discussed in the meeting.

1. Dr. Verma briefed about the mandatory changes advised by regulatory authorities. He discussed about the formation of SIES School of Business Studies.
2. Dr. Swati Kulkarni made a presentation on the various activities conducted at SIESCOMS and SIESSBS during pandemic.
3. The presentation also gave the statistics about admissions and placements of SIESCOMS and SIESSBS. The ranking of SIESCOMS has taken good jump this year.
4. Dr. Bigyan Verma discussed about IDEATHON 1.0.
5. Dr. Manju Phadake congratulated Dr. Verma and his team for achieving new heights in this tough time also.
6. Dr. Manju Phadke also suggested Dr. Swati to include the activities conducted by Entrepreneurship cell in the presentation. Patents of faculty members also need to be mentioned in the presentation.
7. Alumni Association needs to be registered. Nonregistration of Alumni association may create a loss of points in NBA and NAAC.
8. Research is equally important for faculty members. Committee members suggested that faculty at SIESCOMS and SIESSBS need to get the H index and I index for their publication. Dr. Verma mentioned that 4 faculty members have received approval by Mumbai University for its Minor Research Projects.
9. Mr. Fristen Lobo also suggested a library access for Alumni.



The conclusion of the meeting and proposed action plan (December 20 – March 2021):

1. Discussing about new regulations about SIESSBS.
2. The decision was taken to conduct or plan activities in Entrepreneurship cell.
3. It is decided to have a roadmap for alumni association registration process.
4. Dr. Verma was requested to allow the access to Library

Dr. Swati Kulkarni, IQAC Coordinator informed the date for the next meeting and it is unanimously decided in the Second week of March 2020. The meeting ended with a formal vote of thanks.



**Approved by: Dr. Bigyan Verma,
Director, SIESCOMS, Chairperson, IQAC**



**Action taken report on the decisions in the IQAC Meeting conducted on
08/12/2020**

Sr. No	Recommendation given by IQAC Committee	Action Taken for Implementation & Outcomes
1,	Faculty at SIESCOMS and SIESSBS need to get the H index and I index for their publication	To focus more on quality publications by faculty members, trainings on qualitative and quantitative research for faculty members will be organized.
2.	Entrepreneurship cell needs to be more active.	SIESCOMS and SIESSBS has started researching on quality organizations for collaborations for Entrepreneurship cell development.
3.	Library access for Alumni.	Access has been given to alumni for reading facility.



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Chairperson, IQAC, SIESCOMS,**



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