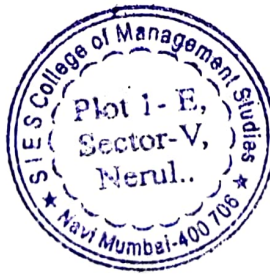


Attendance for IQAC Meeting held on April 8th, 2023

Name of Committee Member	Signature
Dr. Suhas Tambe	
Dr. K Venkatramani	
Mr. Subramaniyan Nilakandan	
Mr. Gaurav Deshmukh	Absent
Prof. C R Radhakrishnan	Absent
Mr. R Chandrasekar	
Dr. Kaustubh Sontakke	
Ms. Juhi Harisighani	
Dr. Seema Laddha	
Dr. Shilpa Deshmukh	
Dr. Sandeep Bhanot	
Ms. Kartika Rane	
Mr. Nitin V. Seth	<u>NV. Seth</u>
Ms. Shivani Hariharan	



SIES College of Management Studies

IQAC Meeting – April 8th, 2023

Agenda:

1. Review of the previous meeting minutes.
2. Progress report on the implementation of the previous meeting's decisions.
3. Preparation for NAAC Cycle 2.
4. Faculty development programs.
5. Student performance and assessment.
6. Research and publication activities.
7. Progress on Infrastructure development.
8. Next meeting date and time.

Proceedings:

1. Review of the previous meeting minutes: The Chairperson called the meeting to order and asked for the review of the minutes of the previous IQAC meeting held on 07th January 2023. The minutes were reviewed, and there were no corrections or objections from the attendees. The minutes were approved unanimously.
2. Progress report on the implementation of the previous meeting's decisions: The detailed report on the progress made in implementing the decisions taken during the previous meeting was presented. The report highlighted the completion of various tasks and initiatives, including faculty development programs, student support activities, and infrastructure improvements.
3. Preparation for NAAC Cycle 2: NAAC Core team consisting of NAAC coordinator Dr. Vatsala Bose and Dr. Madhavi Dhole along with the criteria heads discussed and updated the IQAC members about preparation towards NAAC Cycle 2 SSR Submission and related issues.
4. Faculty development programs: There was discussion of the faculty development initiatives. Participants discussed the programmes and their experiences with them. It was advised to hold more training sessions and workshops on cutting-edge pedagogical themes.
5. Student performance and assessment: Both the assessment procedure and student academic performance were examined. The meeting placed a strong emphasis on the need to support holistic development and uphold strict evaluation standards. To offer personalised direction and support, the introduction of a mentorship programme for students was also explored.
6. Research and publication activities: The research and publication activities undertaken by faculty members were discussed. The need to encourage and support research initiatives, collaborative projects, and publication in reputed journals was highlighted. Also, it was intimated that the student research conference was conducted on 29th March 2023 to encourage students to carry out quality research.
7. Infrastructure development: The progress of the ongoing and proposed infrastructure development projects was discussed.
8. Next meeting date and time: The Chairperson proposed that the next IQAC meeting be scheduled in the month of August. The suggestion was accepted by all attendees, and it was agreed to circulate the meeting agenda in advance.

Adjournment: The Chairperson thanked all attendees for their active participation and contributions. The meeting was duly adjourned as per schedule.

Approved by: Dr. Suhas Tambe – Chairperson, IQAC



Action Taken Report

IQAC Meeting was held on April 8th, 2023, at 11AM and the following actions are initiated towards the same.

1. A series of meetings was conducted for preparation and submission plan of SSR.
2. Progress related to readiness of infrastructure is assessed and accordingly made necessary changes in Academic calendar and program timetable.
3. Efforts made to strengthen mentoring program by reallocation of mentors to second year programs.
4. Strengthen relationships with corporate partners and make sure all students have access to internship opportunities.

Approved by: Dr. Suhas Tambe – Chairperson, IQAC

