

Attendance for IQAC Meeting held on July 1st, 2022

Name of Committee Member	Signature
Dr. Suhas Tambe	
Dr. K Venkatramani	
Mr. Subramaniyan Nilakandan	
Mr. Gaurav Deshmukh	Absent
Prof. C R Radhakrishnan	Absent
Mr. R Chandrasekar	
Dr. Kaustubh Sontakke	
Ms. Juhi Harisighani	
Dr. Seema Laddha	
Dr. Shilpa Deshmukh	
Dr. Sandeep Bhanot	
Ms. Kartika Rane	
Mr. Nitin V. Seth	Absent
Ms. Shivani Hariharan	



SIES College of Management Studies

IQAC Meeting – July 1st, 2022

Agenda:

1. Review of the previous meeting minutes.
2. Progress report on the implementation of the previous meeting's decisions.
3. Update about the frequency of IQAC Meeting during previous two academic years
4. Update about the admissions.
5. Accreditation process.
6. Curriculum review and revision.
7. Faculty development programs.
8. Student performance and assessment.
9. Research and publication activities.
10. Infrastructure development.
11. Any other business with the permission of chair.
12. Next meeting date and time.

Proceedings:

1. Review of the previous meeting minutes: The Chairperson called the meeting to order and asked for the review of the minutes of the previous IQAC meeting held on 08th December 2021. The minutes were reviewed, and there were no corrections or objections from the attendees. The minutes were approved unanimously.
2. Progress report on the implementation of the previous meeting's decisions: The detailed report on the progress made in implementing the decisions taken during the previous meeting was presented. The report highlighted the completion of various tasks and initiatives, including faculty development programs, student support activities, and infrastructure improvements.
3. The chairperson intimated the members that the meeting of IQAC in the year 2021 was conducted once on 08th December 2021 due to disruption by pandemic scenario.
4. It was duly intimated to the members that admissions of both the programs viz. MMS and MCA completed with all the seats filled in appropriately.
5. Accreditation process: An update was provided on the accreditation process. The documentation and other requirements for the accreditation process were discussed, and it was decided to form a committee to oversee the accreditation preparations.
6. Curriculum review and revision: The faculty members presented their feedback on the existing curriculum and proposed additional inputs in the form of value adds to enhance its relevance and alignment with industry trends. The suggestions included incorporating more practical components, case studies, and industry guest lectures.
7. Faculty development programs: The faculty development programs conducted during the year were discussed. The attendees shared their experiences and feedback on the programs. It was recommended to organize more workshops and training sessions on emerging topics and pedagogical techniques.
8. Student performance and assessment: The academic performance of students and the assessment process were reviewed. The meeting emphasized the need to maintain rigorous evaluation standards and promote holistic development. The implementation of a mentoring system for students was also discussed to provide personalized guidance and support.
9. Research and publication activities: The research and publication activities undertaken by faculty members were discussed. The need to encourage and support research initiatives,



collaborative projects, and publication in reputed journals was highlighted. It was suggested to organize research seminars and establish research clusters to foster a research culture within the institution.

10. Infrastructure development: The ongoing and proposed infrastructure development projects were discussed. The college's efforts to improve classroom facilities, library resources, and IT infrastructure were appreciated. The need for regular maintenance and upgrades was emphasized, and it was decided to allocate a separate budget for infrastructure development. Beginning of the construction of additional floor was discussed with its possible usage for the institutional requirements.
11. Any other business:
 - a) The issue of student grievances and their timely resolution was discussed. It was decided to streamline the grievance redressal mechanism and appoint a designated committee to address student concerns promptly.
 - b) The importance of industry-academia collaborations and internships for students was highlighted. The college administration was encouraged to strengthen ties with corporate partners and facilitate more internship opportunities for students.
12. Next meeting date and time: The Chairperson proposed that the next IQAC meeting be scheduled for 01st October 2022 at 11am. The suggestion was accepted by all attendees, and it was agreed to circulate the meeting agenda in advance.

Adjournment: The Chairperson thanked all attendees for their active participation and contributions. The meeting was duly adjourned as per schedule.

Approved by: Dr. Suhas Tambe – Chairperson, IQAC



Action Taken Report

IQAC Meeting was held on July 1st, 2022, at 11AM and the following actions are initiated towards the same.

1. Formed a committee to oversee the accreditation preparations and to ensure compliance with the requirements headed by Dr. Vatsala Bose and Dr. Madhavi Dhole.
2. Established mentoring system for students with guidelines and implementation plan.
3. Arrangement made through budget committee and allocated a separate budget for infrastructure development and ensured regular maintenance and upgrades.
4. Formed designated committee to address student grievances promptly and effectively.
5. Strengthened ties with corporate partners and ensured more internship opportunities for all students.

Approved by: Dr. Suhas Tambe – Chairperson, IQAC

